

**School District No. 1J, Multnomah County, Oregon
Board Retreat of September 15, 2016**

INFORMAL MINUTES

A Retreat of the Board of Directors came to order at 3:14pm at the call of Chair Tom Koehler in the Mazama Conference Room of the Blanchard Education Service Center, 501 N. Dixon Street, Portland, Oregon, 97227.

There were present:

Board of Directors:

- Tom Koehler, Chair
- Amy Kohnstamm, Vice-Chair
- Paul Anthony
- Steve Buel
- Julie Esparza Brown
- Pam Knowles
- Mike Rosen
- Aliemah Bradley, Student Representative

Staff:

- Bob McKean, Interim Superintendent
- Amanda Whalen, Chief of Staff
- Rosanne Powell, Board Office Manager
- Caren Huson-Quiniones, Board Clerk

Chair Koehler stated that there were two goals for the Retreat: narrow down a Search Firm for the Superintendent hiring, and setting the agenda for the next Board Retreat. Chair Koehler asked the Board to share what they felt their best accomplishments had been in the last year. The list included: money placed into libraries; taking responsibility for the lead testing; beginning to review how the budget is prepared; obtaining the Roosevelt maker space; money that was placed into textbooks; ethnic studies; the extraordinary group of staff working on the budget; looking more closely at the literacy adopti

Ms. Baucum reported on the Lessons Learned from the Interim Superintendent Search:

What Went Well: several candidates reached out; the District worked with partners (e.g,

the character of a candidate; how much flexibility will they have in how they provide outreach to the community; and, the extent of which they perform background checks on candidates.

Mr. Perry reminded the Board that potential candidates will back off if they feel there is a lack of confidentiality in the process.

The Board consensus was to conduct interviews of the search firms publicly. Next steps for Board members included: determine additional interview questions for the search firms, phone references of search firms, and set interview date(s).

At 5:30pm, the Board took a five minute break.

NEXT RETREAT DISCUSSION, COMMUNICATIONS WORKSHOP, BOARD EVALUATION, FOCUS ON NEXT NINE MONTHS

Superintendent McKean read a statement about his first three weeks as Interim Superintendent and the working relationship between him and the Board as a team. Chair Koehler stated that the Board needed to determine their agenda for the next Board Retreat.

Facilitator Trever Cartwright stated that the next Board Retreat would revolve around communication and asked the Board if they would like to also do a 360 evaluation of themselves. Mr. Cartwright defined the 360 evaluation as a process of evaluating the performance of a group. After identifying those persons who would evaluate the Board (parents, students, teachers, administrative staff, elected officials, civic leaders and community partners), that would be asked